**Fire Safety Policy – Covid 19 Addendum**

School has made several changes to ensure the safety of children at this time.

Staff and children maybe working in different areas of school than they are used to and an increase in cover staff to support staff absence in the event of illness or self-isolation.

**Immediate Actions** - in line with the Covid 19 School Risk Assessment

All staff will be familiar with the nearest fire exits to their working area which lead on to the fire assembly area – which is now the far end of the school field.

Children will line up in their bubble and go straight out of their classroom doors or nearest exit.

**In the event of the fire alarm sounding:**

* Children led out of school in their groups by their teacher / group leader
* Registers will be taken out by office staff unless they are still in the classroom in which case they will be taken by the teacher / class leader
* All children and staff leave the building as quickly and safely as possible.
* On arriving at the top of the school field the children will line up at a 2 metre distance from the class next to them.
* The teacher or group leader will take the register to ensure all children are present

and the Head Teacher informed.

* Once the building has been deemed safe the Head Teacher will inform group leaders to return children to school
* All children and staff must sanitise hands on returning to school
* In the event of a fire during lunchtime the group leader will take the children out and be joined by the class teacher

**Fire Marshalls**

Gillian Purvis – Front entrance, both halls, staff toilet

Caroline Ash – All other areas of school

**Deputy Fire Marshall**

Catherine Parker – in the event of Mrs Ash not being in school CPs children will leave school with the learning support assistant and she will check school before performing CAs duties as fire marshall