Parent Registration

Once you open iPAL in your browser, click on Parent Login and click the blue 'Register as Parent' button.

Please fill in all the required information shown in the next few steps, e.g. Name, Surname, whether you are a parent or guardian etc.

Add Children

Once the registration is completed, click on CHILDREN tab and add your children to the system. We advise to provide as much information as possible, so that the childcare provider is aware of any specific requirements. Once the child/children are registered, you can start make the bookings.

Booking

To make a booking click on 'Make Bookings' tab and click on the DINNINGTON FIRST OUT OF SCHOOL CLUB tile. The school should be selected automatically so you would need to select the Course next. Due to the difference in club times, you'd need to book Friday sessions separately.

Firstly, feel free to book the Monday – Thursday sessions by clicking on the course name and select the dates you want to book on within the calendar.

You can book individual times and dates by ticking these in the Select Times / Sessions section, or you can book the same session for all dates selected by ticking the whole column. Once a child is selected and the payment is made, you can go back to the booking page and book your Friday sessions in the same way.

Invoices

Here you can view the invoices for any existing bookings. These can be printed and downloaded, if needed.

Messages

Shows any emails sent out to you through the system and any screen messages, if applicable.

Calendar

Here you can view any sessions booked on.

Notes

You can add any notes for the children here for the sessions they are booked on.

Register

You can view your child's register information, e.g. the time they were signed in and out of the club.